



**Downtown Dade City Main Street  
HOLIDAY MARKET  
December 10, 2011 10:00am – 4:00pm  
Vendor Application**

All Vendors must complete this application in full. Any missing information will cause delay in the approval of your application.

Your check and a copy of your Tax Exemption, Tax Identification or License must be attached to your application; otherwise your application will not be accepted. **All fees MUST be paid in advance.** There will be no refunds unless your application is not accepted. Please make all checks payable to Dade City Main Street.

We are accepting the following types of vendors; Non-Profits, Government Agencies, Civic Groups, Companies Specializing in Children’s Entertainment, Commercial Vendors, Crafters and a limited selection of Food Vendors.

**Business or Organization Name:** \_\_\_\_\_  
**Contact Name:** \_\_\_\_\_  
**Mailing Address:** \_\_\_\_\_  
**City** \_\_\_\_\_ **State:** \_\_\_\_\_ **Zip Code:** \_\_\_\_\_  
**Phone:** \_\_\_\_\_ **Cell:** \_\_\_\_\_  
**Email:** \_\_\_\_\_ **Web Site:** \_\_\_\_\_

Vendors are encouraged to be self-contained and supply their own power source. Electricity is limited. If you require electricity please contact us before submitting your vendor application at [director@visitdadcitecity.com](mailto:director@visitdadcitecity.com) or 352-567-0284.

**Non-Profit or Government Agency Booth:** \_\_\_\_\_ 10’ wide x 12’ - \$10 \_\_\_\_\_ 20’ wide x 12’ - \$15  
**Commercial or Craft Vendor:** \_\_\_\_\_ 10’ wide x 12’ - \$20 \_\_\_\_\_ 20’ wide x 12’ - \$35  
**Food Vendor:** \_\_\_\_\_ 10’ wide x 12’ - \$30 \_\_\_\_\_ 20’ wide x 12’ - \$55

Please provide a clear description of the type of product and/or menu for items you will be selling at this event:

\_\_\_\_\_  
\_\_\_\_\_



# Downtown Dade City Main Street HOLIDAY MARKET Vendor Rules & Regulations

- The event hours are 10:00am – 4:00pm. Vendors must stay for the entire length of the event.
- Vendor Check-In starts at 8:30am in the Dade City Main Street Office (corner of 6<sup>th</sup> Street & Pasco Ave). When you check-in you will be given your space number and a map showing the location of your space.
- Setup begins at 8:30am. Setup must be completed by 9:45am and all vehicles must be off the street..
- Event ends at 4:00pm. You will not be permitted to tear down or bring your vehicle into the secured area until the end of the event. You must be cleared of your booth space by 5:00 unless you are also staying for the Country Christmas Stroll. If you require more time please contact Dade City Main Street PRIOR to submitting your vendor application. All vendors must leave their location clean of trash and debris.
- Dade City Main Street events are family oriented. We will not permit vendors to sell items that are vulgar, offensive, or obscene. All merchandise must be acceptable for children under the age of 18 to view. Any vendor and/or their employees using vulgar or obscene language or wearing articles of clothing with vulgar pictures or wording will be asked to leave and the vendor will be removed from our vendor list for future events.
- Alcoholic beverages are not permitted in the festival area.
- There will be no individual contests or giveaways without the prior approval of the Festival Committee.
- Submission of application and payment does not guarantee approval or eligibility. All vendors must be approved by the Festival Committee. If your application is not accepted, your payment will be returned to you.
- Vendor displays **MUST** stay in designated space. This includes display racks, tables, etc. Items, tables or racks cannot extend more than 12' into the street. Vendors must supply own tents, tables, chairs, etc. Tents can not be staked they must be free standing. It is the vendor's responsibility to comply with Fire Codes and Safety Regulations (information attached).
- Vendors must possess the appropriate permits and liability insurance.

The undersigned agree that they have read and understand the "Rules and Regulations" set forth for this event and agrees to comply as described. The undersigned also understands failure to comply will result in a direct order to vacate the event.

**RELEASE:** I hereby release and forever discharge the City of Dade City and Downtown Dade City Main Street, Inc., and/or any of their employees, board members, members or volunteers, participating and/or sponsoring organizations, from any responsibility, personal liability, loss or damage of any type to person or property during my participation in said event, regardless of how caused. By signing this application, I understand this disclaimer.

Signature \_\_\_\_\_

Date \_\_\_\_\_



## **Downtown Dade City Main Street Local, State and Federal Fire Codes and Ordinances**

**For the Protection of Liability to Yourself, The City of Dade City, and Downtown Dade City Main Street, Inc., your booth will be inspected and shall comply with Local, State and Federal Fire Codes and Ordinances.**

**For your convenience and information, the list below outlines the safety issues that shall be complied with. There will be no exceptions. Failure to pass inspection may disqualify your participation in the festival.**

1. All tent fabric shall be flame resistant, with the attached certificate acceptance label. (NFPA 101 & NFPA 1)
  - NOTE: Shade canopies (if not identified as flame resistant/flame retardant) may be treated using a product purchased at home improvement stores. Exhibitors should retain the receipt as proof of purchase and display (attach) same to booth setup.
2. Food tents shall have at least one (1) 5# (2A10B:C rated) fire extinguisher or one (1) 1.5 gallon "K" type fire extinguisher. (NFPA 10)
3. Cooking Equipment shall be located where no public shall come in contact with.
4. Free standing LPG tanks shall be not less than five (5') from any tent and all connections shall be free of leaks. Free standing LPG tanks shall be kept secured in the upright position. Trailer mounted LPG tanks are acceptable per design.
5. Electrical extension cords shall be compatible with the anticipated load intended per NFPA 70 Electrical code. At minimum, 12awg is required, with 10awg being the preferred size of cord.
  - You must provide your own 100' heavy-duty extension cord.
6. All Electrical cords and LPG tubing lines shall be in good condition and secured to prevent any trip hazards.
7. Deep-fat frying and grease laden vapor production equipment shall have absorbent material placed on ground in work area so that no grease shall permeate and contaminate the ground surface. This includes griddles, grills, and kettle-corn production. Example materials include....cardboard, plywood, oil-dry absorbent, etc. (FLA DEP #40CFRc122.26). Vendor is responsible for proper and legal disposal of vegetable oil.

**Downtown Dade City Main Street, Inc**

**PO Box 908, Dade City, FL 33526**

**[www.visitdadcitey.com](http://www.visitdadcitey.com) 352-567-0284 [director@visitdadcitey.com](mailto:director@visitdadcitey.com)**